

**Utah County Republican Party
2018 County Nominating Convention
Rules**

1. Purpose

- A. The purpose of this Convention is to conduct the business of the Utah County Republican Party.
- B. Primarily, this Convention shall nominate the Republican Party candidates for county and state offices.

2. Call

- A. The Utah County 2018 Nominating Convention will convene on Saturday, April 14, 2018 at Timpview High School, Provo, Utah.
- B. Schedule
 - i. 6:00 a.m. Set-up for candidates
 - 7:00 a.m. Credentials issued
 - 8:00 a.m. County Central Committee Meeting
 - 9:00 a.m. Convention comes to order
 - ii. General session order of business
 - a. Reports
 - b. County-wide elections
 - c. House elections and Senate 15 election

3. Rules of Order

- A. The laws of the State of Utah, the Utah County Republican Party Constitution, UCRP Bylaws, these Rules, and Robert's Rules of Order, in that order, shall be the rules that govern this Convention.
- B. Once approved, the Convention Rules may be suspended only by a 2/3 vote of the delegates present.

4. Order of Business

- A. The Convention shall follow the order of business (agenda) distributed by the Utah County Republican Party and adopted by the majority of the delegates.
- B. Once approved, any deviation from the agenda must be approved by a 2/3 vote of the delegates present.
- C. No motions or Resolutions related to discipline, censure, removal from office, or disparagement of a county or state Republican Party officer or delegate, or Republican elected official or Republican candidate, will be recognized.

5. Seating and Admission

- A. Precinct chairs should make delegate changes by 5:00 pm April 7. The Credentials Chair may accept emergency delegate changes after April 7.
- B. A photo ID or positive identification is required to obtain delegate credentials.
- C. Only credentialed delegates may participate in the business of the convention.
- D. In the event that seating is nearly full, non-delegates may be asked to step out and allow delegates to be seated.

6. Quorum

- A. 50% of credentialed Delegates shall constitute a quorum for the purpose of transacting convention business.

7. Nominations and Speeches

- A. County Party Candidates will be given three minutes to address the convention. Candidates may select individuals to give nominating and seconding speeches. These individuals are included in the speaking time.
- B. A timekeeper will be appointed. The timekeeper will let the candidates know how much time is remaining during their speeches.
- C. When a candidate's allotted time has expired, the timekeeper will stand and applaud as a signal the speech is over.
- D. There will be no speeches by continuing candidates or demonstrations of support by eliminated candidates, between rounds of multiple-round voting, either in the Senate and House Caucuses or in the County elections.

8. Elections

- A. Polls will open and close at the discretion of the Convention Chair, the Election Chair, or their designees. No additional ballots will be accepted after the balloting is closed.
- B. In the event of paper ballots, only county delegates, upon presentation of the proper credentials and having their credentials and/or wristband marked as determined by the Elections Chair, shall be allowed to deposit their own ballots in designated ballot boxes.
- C. Ballots shall only be cast while polls are open. No early ballots will be accepted, except as provided in Rule 10Aii.
- D. No candidate may enter the ballot counting areas at any time during the convention. Each candidate shall be permitted one poll watcher. Poll watchers' belongings such as purses, wallets and all forms of electronics must be stored in a secure area outside the ballot counting room. Poll watchers who bring electronics into the ballot counting room or who break any other associated rule are immediately disqualified from the Convention and may be asked to leave. Candidate-designated poll watchers shall be given full access to observe the counting, but may not touch the ballots or tally sheets or interfere with the process. When electronic voting is utilized, poll watchers will be allowed to observe the process of receiving and verifying the electronic votes.
- E. The ballots shall be counted in the area designated by and under the direction of the Elections Chair.
- F. Concerns may be brought to the Elections Chair, Rules Chair or Convention Chair.
- G. The Elections Committee Chair is responsible for the ballot counting room and poll watchers, the security of the ballots, the ballot boxes, the accuracy of the count, and directing the access and conduct of all persons within the ballot counting room.
- H. Ballot counting will begin after polls have been closed for at least five minutes unless any challenges have been brought to the Elections Chair, Rules Chair or Convention Chair.
- I. An automatic recount will be conducted when any result is within 2 percentage points.
- J. The following materials shall be preserved by the Elections Chair or Convention Chair in a secure location for at least five business days following the Convention or until all recounts have been completed, whichever is latest:
 - i. Ballots and tally sheets.
 - ii. Unclaimed credentials.
 - iii. Check-in sheets.
- K. The Convention will apply a multiple round balloting procedure in races where more than two candidates are running. IRV and ranked choice voting will not be utilized.
- L. Election Results (Bylaw 6.D.f):
 - Ballots shall be counted by judges selected by the Convention.
 - i. Upon completion of the counting of ballots by the Convention Judges, if one Candidate receives sixty percent or more of the votes cast, he or she shall become the party's Candidate in the General Election without running in the Primary Election.
 - ii. If there are five or more candidates and no Candidate receives sixty percent or more of the votes cast, the three Candidates who receive the highest number of votes shall be placed on a ballot and voting shall proceed again. If one Candidate then receives sixty percent or more of the votes cast, he or she shall become the party's Candidate in the General Election without running in the Primary Election.
 - iii. If there are fewer than five candidates and no Candidate receives sixty percent or more of the votes cast, or if no Candidate in the second round of balloting described above receives at least sixty percent of the votes cast, the two Candidates who receive the highest number of votes shall be placed on a ballot and

- voting shall proceed again. If one candidate then receives sixty percent or more of the votes cast, he or she shall become the party's Candidate in the General Election without running in the Primary Election.
- iv. If, in the balloting described above, no Candidate receives at least sixty percent of the votes cast, the two final candidates shall be declared the party's nominees to run at the Primary Election.
- M. In the case of a tie, a coin toss under the direction of the Elections Chair, with both candidates present, will eliminate one of the tying candidates. If a coin toss was used to determine the winner, no challenge or recount request will be recognized.
- N. Recounts of intermediate rounds must be requested prior to the beginning of the next round of balloting.
- O. Any candidate challenging an election must file a request in writing to the Party Chair and Elections Chair by 5:00 p.m. April 16, 2018. Recounts or challenges may only be brought if they reasonably might affect the outcome of the election.

9. Rules for Candidates and Exhibitors

A. Dates and Times

- i. The building will be available for booth set up at the following times:
 - a. Candidates may set up booths and indoor signs in designated locations from 7:00 p.m. to 9:45 p.m. the day before Convention, and no earlier than 6:00 a.m. the day of the convention, in designated locations. Outdoor signs on school property may be placed from 6:00 to 7:00 the day of the Convention.

B. Participation

- i. Only Republican candidates who filed by the published deadline and who meet the requirements of the Utah County Republican Party will be considered candidates at the Convention.
- ii. Republican elected officials and candidates for any Republican public office who do not have elections at this Convention are considered guests of the Convention and may speak if invited by the Convention Chair.

C. Booths and Tables

- i. Candidates who have elections at this Convention will be given first priority for campaign booths inside the Convention building. All other candidates will receive second priority.
- ii. Candidates or their designated representatives will select booth locations as determined by random drawing at a Candidates' meeting. Each booth space will be large enough to accommodate one table.
- iii. Candidates may decorate their booth space as they see fit within the following guidelines:
 - a. Signs and decorations must not extend outside their allotted space in any way, but may go above their booth as long as it does not obstruct the view into other booths.
 - b. Candidates and helpers must not block aisles and walkways.
- iv. Because of the close proximity of the booths, and in order to respect the space of the candidates at adjoining booths, microphones and megaphones are not allowed.
- v. Tape must be used to cover all electrical cords in order to prevent any accidents, pursuant to the rules of the facility regarding tape. Most booths will not have access to electrical outlets.

D. Printed Materials

- i. Candidate literature must clearly state that it belongs to the candidate organization.
- ii. Special interest groups may distribute literature only if it is approved by the Rules Chair Diane Christensen (801-372-5700), and a \$50 fee is paid before 7:00 a.m. on the day of Convention. After 7:00 a.m. the fee will be \$100. Fees must be paid in advance of distribution. Literature may be distributed only in designated areas.
- iii. Anonymous printed material or literature whose primary purpose is to disparage a candidate is prohibited, and it may be confiscated by any member of the Rules Committee.
- iv. No literature, stickers, buttons or other campaign materials may be distributed in the Convention hall, balloting areas, or caucus areas.
- v. Those handing out materials may not block doorways or stairs.
- vi. Literature distribution will not be allowed in the credentials area, in the balloting areas, in the Senate or House election rooms or in the Convention hall.

E. Signs

- i. Area above booth space is reserved for the candidate using that booth.
- ii. Signs shall not obstruct the view of other posted signs.
- iii. Outside the Convention building, sign location is on a first-come-first-served basis in designated areas. Placement of signs is subject to facility procedures, policies, and enforcement.
- iv. Signs and other items that are off convention property are subject to all legal regulations. Any property damage is the responsibility of the candidate and must be reported immediately.
- v. Only light wire sign holders can be used in designated grass areas. No rebar or wooden stakes.
- vi. Signs may not be affixed to building doors or windows, or placed on stairs.
- vii. Signs may not be affixed with duct tape or strapping tape. Only painter's tape or gaffer's tape may be used.
- viii. Signs placed in violation of any of these rules may be removed by the Rules Committee and returned to the candidate.
- ix. No signs will be allowed in the credentials area, in the balloting areas, in the Senate or House election rooms or in the Convention hall.

10. Senate and House Elections

A. Procedure

- i. Delegates may vote only in the Senate or House Election for which they are credentialed.
- ii. Credentialed delegates who are Convention Committee members, Rules Committee members or Election Committee members, may cast early ballots for any round if paper ballots are used.
- iii. Balloting and counting will be under the direction of the Convention Elections Committee.

11. Miscellaneous

- A. Candidates are permitted to bring food and/or promotional items to pass out in the exhibitor hall.
- B. Any item (sign, food, tape, etc.) that damages the facility shall be subject to a fine determined by the facility, to be paid by the candidate.
- C. All candidates are responsible to completely clean and remove all literature and other items from the convention premises within 30 minutes after the end of the Convention. If any items or literature are left, the candidate is subject to a fine to cover custodial cleaning fees.
- D. Prior questions about these Rules should be directed to the Rules Chair, Diane Christensen (idahorupert@hotmail.com 801-372-5700). Conflicts or questions on the day of the Convention may be directed to Convention Arrangements Chair Anna Standage, or to the Rules Chair, or in the case of elections, to Elections Chair Nelson Abbott.