

Standing Rules of the Utah County Republican Party

Central Committee

- CCSR1:** All conventions and Central Committee Meeting attendance to be released to the precincts.
Adopted May 30, 2009
- CCSR2:** To move the previous question you must be recognized by the chair.
Adopted November 9, 2013

Executive Committee

ECSR1: Repealed December 2, 2014

ECSR2: Repealed December 2, 2014

ECSR3: Repealed December 2, 2014

EC SR4: Financial Procedures:

1) Approved used of debit card payments or automatic bank withdraws for reoccurring bills such as utilities, internet, phones, etc.

Once the expense is approved by the appropriate committee (CC,EC,SC).

The SC will approve the use of the debit card for each approved re-occurring expenditure at least annually (w/ notes put in meeting minutes).

The SC can vote to change, suspend or end this method of payment at any time.

2) Each of the 4 elected officers my carry a debit card to use for payment of approved expenses.

Each officer expense is to communicated by email to the other officers (or at least the treasurer) when the expense is paid within 3 days of the expense for budgetary accountability (keep track of bank balance and expenses). Appropriate documentation should also be submitted such as receipts, invoices, expense purpose, etc. within a reasonable time and may be submitted by email electronically.

3) Only one signature is needed for expense checks written that have been approved by the appropriate committee or officer.

Any expense approved in the minutes of any CC,EC,or SC meeting.

Any expense under \$500. if at least 2 officers have documented their approval by email and cc'd to a general email account.

4) A general mailbox (such as expenses@ucrp.org) is to be copied on all emails pertaining to expense documentation and approval for tracking purposes.

Adopted November 6, 2014